

Libraries Love Lakes Event Planning Checklist

Use this checklist and resource guide as a starting point for your event!

- Connect with a host library!
- Work with your host library to determine what type of Libraries Love Lakes event is appropriate for their patrons.
 - The basic elements of a Libraries Love Lakes event may include:
 - Display of Children’s Books relating to lakes.
 - Interactive response board asking patrons to respond to the prompt :
What is your favorite thing about lakes?
 - Storytime Programs
 - Arts & Crafts Programs
 - Interactive education programs about lake science.
 - Book club events for older library patrons
- Choose a date(s) for you Libraries Love Lakes event.
- Create a list of titles pertaining to lakes and freshwater systems from your library’s collection.
- Promote your Libraries Love Lakes event!
 - Use our editable flyer templates to create promotional material for your host library!
- Prep for your Libraries Love Lakes event:
 - Collect materials for interactive display and any activities you may be hosting.
 - Print Libraries Love Lakes Outreach Materials for your book display
- Host your event!
- Share your Libraries Love Lakes success!!
 - Share pictures on Twitter and other social media outlets using [#LibrariesLoveLakes](https://twitter.com/#!/LibrariesLoveLakes)
 - Fill out our [Libraries Love Lakes Exit Form](#) to help us improve programming resources in the future!

